

ICMR- NATIONAL INSTITUTE OF MALARIA RESEARCH
Sector 8, Dwarka, new delhi-110077

Walk-In-Interview

The following positions are to be filled up on contract and purely temporary basis for a period of one year in the project "**Pre-dispatch of Rapid Diagnostic Test Kits for Malaria – RITES Ltd.**

S.no 1: Project Officer (One): Rs. 32,000/-p.m (fixed)

Essential Qualifications: Graduate in any discipline with five years experience of administration / finance and accounts work. **Age:** upto 30 yrs

Desirable: Bachelor degree in Commerce from recognized university / Institution. Handling scientific data and possessing adequate knowledge of computer applications.

S.no 2: Data Entry Operator (Grade A)- One: Rs. 17,000/-p.m (fixed)

Essential Qualification: Intermediate or 12th pass from recognized board. A speed test not less than 8000 key depression per hour through speed test on computer. **Age:** upto 25 yrs

Desirable: Experience in official work, data entry and record keeping etc. He/She will help for day to day correspondence, maintaining files related to administrative activities of the project.

Age limit - Relaxable for SC/ST/OBC candidates as per Govt. rules and al so admissible for the candidates in deserving cases possessing experience of working in other research projects in Govt./Autonomous/ PSU etc.

Interested and eligible candidates may appear for a Walk-in-Interview together with their complete bio-data with one recent photograph and photocopies of the certificates/testimonials and the originals for verification before the Selection Committee on below mentioned date at ICMR-National Institute of Malaria Research, Sec-8, Dwarka, New Delhi-110077. NOC is necessary in the case of persons serving in Central/State Govt. / Autonomous Bodies/PSUs. The Institute may conduct written / skill test if required.

Registration date and time

Date	Posts	Registration time for Interview
05.1.2018	Data Entry Operator	9.30 to 10.30 am
08.1.2018	Project Officer	9.30 to 10.30am

No TA/DA will be admissible for attending the interview.

Administrative Officer